

Children and Young People Work Programme 2018/19



This table sets out the Children and Young People Overview and Scrutiny Panel work programme for 2018/19; the items listed were agreed by the Panel at its meeting on 27 June 2018. This work programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment on pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Sally Kenny

Vice-chair: Cllr Edward Gretton

Scrutiny Support

For further information on the work programme of the Children and Young People Scrutiny Panel please contact: -

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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 27 June 2018 (*Deadline for papers: 12pm 19 June 2018*) - Theme: setting the work programme **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Holding the executive to account	Cabinet Member priorities	Verbal update	Cabinet Member for Education; Cabinet Member for Children's Services	To understand current priorities and consider these in relation to Panel work programme.
Holding the executive to account	Children, schools and families glossary	Glossary of commonly used acronyms	Mark Gwynne, Head of Policy, Planning and Performance	A resource for Panel members.
Performance management	Education, Health and Care Plans	Written report	Jane McSherry, Assistant Director of Education	To increase understand and performance monitoring of EHCPs
Holding the executive to account	Departmental update report	Written report	Director of Children, Schools and Families	Update report
Scrutiny reviews	Routes into employment for vulnerable cohorts scrutiny task group–action plan review	Written report	Managers from Future Merton, HR and CSF	To monitor implementation of the task group's recommendations
Scrutiny reviews	User voice	Written report	Annette Wiles, Scrutiny Officer	To consider how to involve children and young people in scrutiny
Performance management	Performance monitoring	Basket of indicators	Mark Gwynne, Head of Policy, Planning and Performance	To highlight items of concern
Setting the work programme	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To agree the work programme and select a subject for task group review.

Meeting date: 9 October 2018 (*Deadline for papers: 12pm 1 October 2018*)

COMPLETE

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Standing items	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	1. Cabinet Member for Education & Cabinet Member for Children’s Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
Holding the executive to account	Regional Adoption Agency	Written report	Paul Angeli, Assistant Director, Children’s Services	Pre-decision scrutiny - opportunity to comment prior to Cabinet decision
Holding the executive to account	Children and Young People Plan	Written report	Rachael Wardell, Director of Children, Schools and Families	Pre-decision scrutiny – opportunity to input to development of Plan
Holding the executive to account	Children and families voice framework	Annual report	Rachael Wardell, Director of Children, Schools and Families	To provide comments on annual report
Scrutiny reviews	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families; Head of Housing Needs	To monitor Cabinet’s progress on the reference
Scrutiny reviews	children’s mental health scrutiny task group	Written report	Stella Akintan, Scrutiny Officer	To agree scope and terms of reference
Setting the work programme	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To review the work programme and agree any changes

Meeting date: 7 November 2018 (*Deadline for papers: 12pm 30 October 2018*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Standing items	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2.& 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
Budget scrutiny	Budget/business plan scrutiny (round 1)	Written report	Caroline Holland, Director of Corporate Services	To discuss and refer any comments to the O&S Commission
Holding the executive to account	Merton Safeguarding Children Board	Annual report	Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion	To provide comments on annual report
Holding the executive to account	School admissions	Report	Tom Proctor, Service Management Contracts and Schools	Data on school admissions in Merton and the resulting spare capacity in the system.
Scrutiny reviews	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families; Head of Housing Needs	To monitor Cabinet's progress on the reference
Scrutiny reviews	Children's mental health scrutiny task group	Written report	Stella Akintan, Scrutiny Officer	To agree scope and terms of reference
Setting the work programme	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To review the work programme and agree any changes

Meeting date: 16 January 2019 (**Deadline for papers: 12pm 8 January 2019**)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Standing items	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	Cabinet Member for Education; Cabinet Member for Children's Services; Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
Budget scrutiny	Budget/business plan scrutiny (round 2)	Written report	Caroline Holland, Director of Corporate Services	To discuss and make recommendations to forward to Cabinet
Holding the executive to account	Harris Wimbledon update	Written report	Director of Children, Schools and Families; Sir Daniel Moynihan, CEO of the Harris Group,	To monitor progress with delivery of new school
Holding the executive to account	Corporate Parenting	Annual report	Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion	To provide comments on annual report
Scrutiny reviews	Prevent task group – action plan review	Written report	Stella Akintan, Scrutiny Officer	To monitor implementation of the task group's recommendations
Setting the work programme	Work programme 2018/19	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

Meeting date: 13 February 2018 (**Deadline for papers: 12pm 5 February 2019**)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Standing items	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
Health scrutiny	Health and wellbeing strategies for children and families	Written report	Dagmar Zeuner, Director of Public Health Plus NHS partners	Pre-decision scrutiny - to input into review of Health & Wellbeing Strategy
Health scrutiny	Immunisation Update	Written report	NHS England	Scrutiny of latest data
Holding the executive to account	Universal Credit	Written report	David Keppler, Head of Revenues and Benefits	Information on number of families affected in Merton
Holding the executive to account	Education, Health and Care Plans	Written report	Karla Finikin, Head of SEND Integrated Service	To provide information resulting from the survey work with parents
Scrutiny reviews	Routes into employment for vulnerable cohorts scrutiny task group–action plan review	Written report	Managers from Future Merton, HR and CSF	To monitor implementation of the task group's recommendations
Scrutiny reviews	Prevent task group – action plan review	Written report	Stella Akintan, Scrutiny Officer	To monitor implementation of the task group's recommendations
Setting the work programme	Work programme 2018/19	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

Meeting date: 13 March 2019 (*Deadline for papers: 12pm 5 March 2019*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Standing items	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
Holding the executive to account	Schools Annual Report	Written report	Rachael Wardell, Director of Children, Schools and Families	To scrutinise attainment information
Scrutiny reviews	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families; Head of Housing Needs	To monitor Cabinet's progress on the reference
Scrutiny reviews	Education, Health and Care Plans: a cohort case study	Written report	Rachael Wardell, Director of Children, Schools and Families	To consider proposal for Panel to track an anonymised cohort to identify how their needs are met
Setting the work programme	Work programme 2018/19 and topic suggestions for 2019/20	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

Panel will visit Key Stage 5 provision in the Borough prior to the meeting

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